

Louisville Sustainability Advisory Board

Agenda

Wednesday, February 21, 2018
City Hall, 749 Main Street, Spruce Room
6:30 - 8:00pm

Chair: Marianne Martin

Secretary: Laura Lvesque-Catalona

6:30-6:45pm:

- I. Call to Order
 - a. Roll Call
 - b. Approval of January 17, 2018 Meeting Minutes
 - c. Public Comments on Items Not on the Agenda
 - d. Sue's Minute
 - e. Dave's Minute
 - a. Overview of the City of Louisville Solar PPA

6:45-7:55pm:

- I. Introduction of the new Sustainability Coordinator (Katie Baum)
- II. Discussion on RFP development for residential waste hauler contract
- III. 2 Year Work Plan/KPI update and review of Comments by LSAB
- IV. Board & Committee and Council update for 2018
- V. Develop and discuss topics for sustainability series

7:55 - 8:00 pm:

- VI. Log volunteer hours
- VII. Items for discussion at next meeting
- VIII. Adjourn

Meeting Packet Contents:
2017 LSAB Board & Committee Assignments

LSAB Board Assignments

	Louisville Board	Council Member
Allison Johanson	Parks and Public Landscaping	Mayor
Dan Delahunty	Revitalization Commission	Dennis Maloney
	Planning	Jeff Lipton
	BRAD	Ashley Stolzmann
Marianne Martin	Library	xxx
Mark Persichetti	Building Code Board of Appeals	Susan Loo
	Open Space	Chris Leh

LSAB 2017 Meetings Schedule, Deadlines, Meeting Assignments

If you are unable to fulfill your assignment, you are responsible for finding a replacement!

Secretary to email agenda, AND previous month's minutes to Kerry Holle: kerryh@louisvilleco.gov	Meeting Date	Chair *	Secretary *
January 8	January 18	Mark	Dan
February 12	February 21	Marianne	Laura
March 12	March 21	Allison	Heather
April 9	April 18	Allison	Marianne
May 7	May 16	Allison	Seth
June 11	June 20	TBD	Mark
July 9	July 18	TBD	Dan
August 6	August 15	TBD	Seth
September 10	September 19	TBD	Heather
October 8	October 17	TBD	Laura
November 12	November 21	TBD	Seth
December 10	December 19	TBD	Mark

*A crossed-out name followed by a second name denotes a substitute.

Louisville Sustainability Advisory Board

Meeting Minutes: Wednesday, January 17, 2018

City Hall, 749 Main Street, Spruce Room

Chair: Mark Persichetti

Secretary: Dan Delahunty

- I. **Call to Order:** The meeting was called to order at 6:30 pm by Mark Persichetti. Minutes taken by Dan Delahunty.
 - a. **Roll Call:** (Members present in bold): **Seth Adams, Heather Braithwaite, Dan Delahunty**, Allison Johanson, **Laura Lvesque-Catalona. Marianne Martin, Mark Persichetti**; City-Staff Liaison **Dave Szabados**, City Council Liaison **Susan Loo**, City Assistant to the City Manager, **Emily Hogan**; Residents **Rich Chamberlain, Michael Bishop**
 - b. **Approval of Current Meeting's Agenda:** Approved current agenda with no changes.
 - c. **Approval of November 15, 2017 Meeting Minutes:** Meeting-minutes approved with no changes.
 - d. **Public Comments on Items Not on the Agenda:** None
 - e. **Sue's Minute:**
 - i. On Friday 1/19/18 from noon to two the City Council is going through the 2018 workplan. This meeting will include the solid waste hauler contract which ends in the middle of 2019. A RFP will be issued for the new contract in 2018. The council will discuss whether the HOA, commercial, and multi-family buildings to provide recycling and compost to their clients. The utility committee, a sub-commission, may or may-not make a recommendation to council. Jay Keany, council member, wanted to pass a message that RETrack was still on the table.
 - ii. On Tuesday, the city council started the budget process. Council feels that the 2-year budget was successful and they plan on preparing a two-year budget for the 2019-2020 cycle.
 - iii. The topic of bee-hives is in front of the council.
 - iv. There are other boards and commissions that overlap with the work that the LSAB including:
 - Parks and Recreation;
 - Planning;
 - Utility;
 - Business Retention and Development Community; and
 - Youth Advisory Board

f. Dave's Minute:

- i. Rec Center keeps moving along.
- ii. Building automation system is in progress. Better control, efficiency and comfort of the HVAC system.
- iii. Assembling annual reports for FY ending 2017, solar production and power production agreement.
- iv. The city will appoint a new Sustainability Specialist in the near future with a tentative start date of Feb 6th.

II. Introduction of new and returning LSAB board members: Old and new members introduced themselves.

III. 2 Year Work Plan/KPI update (Emily Hogan): The two-year workplan was revised to include City Councils discussions. Added goals and made a list of top recommended actions. The update to City Council is not currently on the agenda. During the meeting the LSAB reviewed the 12 recommended action items of the two-year workplan. Emily would like comments from LSAB in the next couple of weeks in order to keep the process moving forward. LSAB will pass comments on to Dan and he will forward on to Emily.

- a. Discussed community gardens and how the LSAB would like to address this.
- b. LSAB would like to expand the sustainability workshops that occurred last year.
 - i. Including the green business in the sustainability series may be of benefit;
 - ii. Community Gardens; and
 - iii. Composting
- c. Page 56. Mark stated that the LSAB had helped develop a zoning regulation that required all new commercial construction including multi-family that they would have equal spacing for trash and recycling. Mark would like to see the zoning code updated to include compost along with trash and recycling. Emily will discuss with planning department.
- d. LSAB asked what the raw water policy for the golf course was. The city will get back to LSAB.
- e. **Initiate/draft LSAB 2018 goals/priorities based on 2 Year Plan:**
 - i. Marianne recommended that we look at what LSAB can be doing to help move to 2-year plan along. Workshops and involvement in the waste hauling RFP were the top two items.

IV. Discussion on RFP development for residential waste hauler contract: Mark met with Kurt in Public Works to talk about the outline of the waste hauler RFP. LSAB discussed when it would be nice to talk to Kurt about the RFP. Discussions included the following.

- a. Mark suggested hosting a meeting with HOA board members to discuss including them in the city trash hauling. This option will be discussed with the City and Kurt to make sure it fits within their larger plans.
- b. REtrack – City and County of Boulder have an ordinance for hauler to track where all the waste haulers report where trash, compost, and recycling are disposed of. All permitted haulers are required in to offer all three, but customer does not have to purchase all three.

- c. An ordinance would have to be issued to include business and multi-family in the trash hauling Susan Loo brought up. Some of the golf course communities generate less compost due to lawn clippings and other material hauled elsewhere. Also, their current costs are less. Thus, what is their incentive to join? Finally, there is issue with cans being left outside due to community covenants.
- d. Kurt will present Boulder County Licensing at the Utility meeting on Friday at 8am. The Utility Committee will also hear Trash Hauling on the following dates: 3/9 – RFP #1; 5/11 RFP#2; and 7/13 – RFP#3.

In summary the board would like to see a pay-as-throw program, expanding of compost and recycling to businesses and HOAs and inclusion of RETrack in the waste hauler contract. LSAB's next step will be to reach out to Kurt to see how we can help. Attendance of the Friday Utility meeting (see item 1.e) will provide more information on progress of the waste hauler contract.

- V. **Green Business Awards Program Update (Mark Persichetti):** There were 39 business who participated in the Green Business Program. Presentation to council on March 5th meeting. A ceremony will be held on a following weekend to present the business with their awards. A public notice will be posted to recognize the businesses who participated. Mark will provide the city with the list to place on their website.
- VI. **Approve posting locations for meeting notices (City Hall, Recreation Center, Police Department, Library, and City Website):** Locations were approved by the LSAB.
- VII. **Approve meeting calendar/secretary assignments:** No objections.
- VIII. **Log volunteer hours:** See table below.
- IX. **Items for discussion at our next meeting (February 21):**
 - a. 2 Year Work Plan/KPI update and review of LSAB comments
 - b. Discussion on RFP development for residential waste hauler contract
 - c. Board & Committee and Council update
 - d. Introduction to the new sustainability coordinator
 - e. Understanding of the Solar PPA
 - f. Develop and discuss topics for sustainability series
- X. **Adjourn:** The LSAB adjourned at 8:30 pm.

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Volunteer Hours tally: For the month of January.

Board Member	Activities	Hours
Seth Adams	Meeting prep, attendance	2
Heather Braithwaite	Meeting prep, attendance	3
Dan Delahunty	Meeting prep, attendance, sustainability series	4
Allison Johanson	Meeting prep	6
Laura Lvesque-Catalona	Meeting prep, attendance	2
Marianne Martin	Meeting prep, attendance	2.5
Mark Persichetti	Meeting prep, attendance, Bo-Co RCAB, Partners-in-Energy sessions, Meeting with Kurt, Jay & Kolby	8
	Total Hours	27.5

LSAB Board Assignments (item not discussed, but presented to show gaps and discussion for next month)

	Louisville Board	Council Member
Allison Johanson	Parks and Public Landscaping	Mayor
Dan Delahunty	Revitalization Commission	Dennis Maloney
	Planning	Jeff Lipton
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